



KENTCHURCH PARISH COUNCIL

Minutes of an Ordinary Meeting of Kentchurch Parish Council
held in the G V Community Café Pontrilas
on Wednesday 18th January 2023 at 6.30pm

No KPC/MW/100

Present

Councillor Mr K John Chance Chairman
Councillor Mr John Pring Vice – Chairman
Councillor Mrs Heather Adams
Councillor Mr Trefor Edwards
Councillor Mrs Jennifer Evans

Clerk Mr M Walker

Also Present

Lengthsman/Contractor Mr Dave Roden and two further members of the public

Meeting declared open at 6.30pm by the Chairman

1.0 Apologies

Apologies received from Ward Councillor Mr Peter Jinman
BBLP Locality Steward Mr Paul Norris and Representative from the Police not present

2.0 Declarations of Interest and Dispensations

2.1 No Declarations were made

2.2 No written dispensations were received

3.0 Minutes

The Minutes of the Ordinary Meeting of the Parish Council No KPC/MW/099 held on Wednesday 16th November 2022 were confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.1 Receipts

No receipts received

4.2 Invoices for Payment

Clerk's Salary December 2022 Gross £345.89

Mileage £26.64

Postage £2.31

Tax £69.20 NIC £0.00

Nett Pay £305.64

Cheque 101124

Dave Roden Construction & Plant Hire Invoice No 15th November 2022 £4,008.50

To carry out maintenance works in Pontrilas and Kentchurch areas as requested by you

Clearing vegetation for visibility

Vegetation through Pontrilas and district, including strimming hedge, cutting and clearing signage and footpaths from 14th April 2022 – 3rd October 2022.

Cheque 101127

Defib Store Ltd Invoice No 24246 £138.00

Zoll CPR-D Padz

{Authorised by the Parish Council and reimbursement to Parish Clerk}

Cheque 101128



G V Community Café Pontrilas £20.00
Meeting room hire 18th January 2023 KPC 01/18/2023

Cheque 101129

Clerk's Salary January 2023 Gross £345.89

Mileage £9.45

Tax £69.00 NIC £0.00

Nett Pay £286.34

Cheque 101130

All payments **Unanimously** approved by the Parish Council

4.3 Bank Balances as per Barclays Internet Printed Bank Statements

Community Account	@ 31 st October 2022	No 8	£1,621.67
Community Account	@ 30 th November 2022	No 9	£5,693.17
Community Account	@ 30 th December 2022	No 10	£3,629.41
Business Premium Account	@ 30 th November 2022		£13,046.71
Business Premium Account	@ 30 th December 2022		£13,057.21

Bank Reconciliations signed for both accounts

Letter received from Barclays Bank requesting all signatories and the Clerk attend a branch to verify their documents.

Councillor Mr K John Chance Chairman, Councillor Mr John Pring Vice – Chairman and Clerk Mr M Walker to arrange a visit as soon as possible.

5.0 Reports if available from:-

5.1 Ward Councillor Mr Peter Jinman not present see above item 1.0

5.2 Memorial Hall Delegate Report

Nothing to report

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No matters raised

7.0 Planning Application

7.1 Planning Consultation 224008 Pennywink Orcop (adjoining parish)

Proposed two storey extension, replacement porch and fenestration changes to existing house

Application Type Full Householder

Support the application

Kentchurch Parish Council considered this application at their January 2023 meeting.

Resolved – Unanimously that they have no objections

Reference Number FS-Case-481331570

7.2 Planning Application 224234 The Bothy, Kentchurch Court

Proposed alterations, extension and new studio outbuilding

Application Type Full Householder

Support the application

Re planning application 224234 The Bothy Kentchurch HR2 0DB

Kentchurch Parish Council considered this application at their January 2023 meeting and

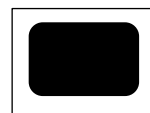
Resolved unanimously to support the application

Reference Number FS-Case-481773857

8.0 Defibrillator and Outdoor Cabinet for Kentchurch Church + Training

Update on Defibrillator installation and proposed user Defibrillator Training

8.1 Installation of defibrillator and unlocked box next week in Kentchurch Church porch



8.2 Councillor Mr Trefor Edwards to obtain availability dates for an evening session in the Memorial Hall in March in the small room, for "Heartstart" Training Course (no charge for hall hire). Limited places so booking is required. One trainer, twenty attendees, if more attendees then more trainers are required. Councillor Mrs Jennifer Evans, Co-ordinator to promote on Face Book, notices to be posted on the Notice Boards in Pontrilas, Kentchurch and Ewyas Harold.

9.0 Warm Spaces Provision

To consider options for the provision of local warm spaces

Councillor Mr K John Chance Chairman to contact Sonya at the G V Community Café Pontrilas about running costs etc. He will report back to the next Parish Council meeting.

Member objected to the Parish Council being expected to provide warm spaces.

10.0 Highways and Footpaths and Notice Boards

10.1 To receive **new** information on any Parish Highway including Public Footpath Issues

Letter sent to Rail Track reference embankment, no further information as yet.

Men turned up but no works undertaken.

Clerk to compile a list of works for the Lengthsman

Blue Bridge at Kentchurch - various grips required

Corras up the hill drain across the road, rods stuck and cannot be moved

Park Gate wall is moving, keep a watching brief

Councillor Mrs Jennifer Evans to contact Balfour Beatty/Herefordshire Council reference

A465 overhanging trees

Dangerous flood lights shining in drivers eyes at night at Pontrilas Sawmills

Rotten tree by Pontrilas Bus shelter has been removed

"Hi Malcolm, I have worked out the costs to install new noticeboard at Kentchurch and to fully refurbish the noticeboard in Pontrilas comes to £1,320.48 including VAT

The work that has been carried out for Kentchurch Parish Council up to 1st January 2023 comes to £936.00 including VAT The work carried out was cutting back vegetation and hedges and spraying in Pontrilas Village, Cutting round signs in parish and visibility splays, Clearing footpath to Ewyas Harold and spraying, Cleaning grips and gulleys and inspections. Many Thanks Dave Roden"

Councillor Mrs Heather Adams, Footpaths Officer, reported that the sign had still not been renewed.

No Footpath Arrows have been received

10.2 Update on drainage works with grant funding

Grant monies confirmed and Lengthsman Contract with Balfour Beatty completed and submitted to Balfour Beatty

"Good morning Molly, The Parish Council will be proceeding with following three itemised projects totalling £4,839.00 with the Parish Council covering the £500.00 over and above the Grant allocation.

As you are aware the original work was to be undertaken during the summer of 2022 however with the grant not being confirmed until 30th November there is some difficulty due to the extreme wet weather so can you confirm what will be the final date for submission of the Parish Councils invoices when the work has been completed

Job 04

C1234 Ditching at Gwern Gouncil to Oakleigh 230 meters

Equipment JCB & Dumper **£1,130.00**

Job 07

C1239 From the bottom of Bannutree Lane from first gateway on top of the brow left hand side 260 meters ditching required plus further 65 meters down past the slip on left hand side ditching required

Equipment JCB Dumper **£1,817.00**

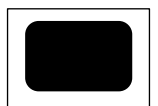
Job 08

C1239 From "Park Gate" entrance to Monnow Events entrance collapsed culvert requires repairing and 125 meters ditching on left hand side required

Equipment JCB Dumper Jetter & Material **£1,892.00**

Best Regards Malcolm Walker Clerk to Kentchurch Parish Council"

Lengthsman/Contractor Mr Dave Roden to proceed with above



10.3 To discuss new or refurbished Parish Council Notice Board in Pontrilas Village and at Kentchurch Church

The Parish Council gave a vote of thanks to Dave and Anna Roden for their excellent work on the Notice Boards for Pontrilas and Kentchurch.

10.4 To discuss Planting a Tree (Woodland Trust) and Plaque

Councillor Mrs Heather Adams to contact Julia about buying a Cherry Blossom tree to be planted in Kentchurch Churchyard and the Parish Council would reimburse Julia.

A plaque would be purchased at a later date after the tree had been planted.

11.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

24th June 2022

Planning Consultation 221171 Land at 2 Railway Terrace Pontrilas

Outline application with all matters reserved for the erection of 1 dwelling with off road parking for 2 cars

Planning Consultation Still Valid

Correspondence

24th October 2022

Letter sent to Network Rail

Reference high wall overhanging vegetation

Reply received 11th November 2022

North Wales – Cutting back vegetation

Sorry for not being in touch sooner.

I wanted to let you know that we are continuing to investigate your case and will be in touch as soon as we have more information for you.

Kind Regards Danielle Cole

Reference #221024-000236

11th November 2022

Herefordshire Council / Balfour Beatty

Report Highway Drainage Issues

Standing water A465 Pontrilas Sawmills

CAS-856383-X5V9B6

10th January 2023

The report below refers to the Clerks report made on the 11th November 2022

Subject: Web Report - Flooding

Description: Please record description of issue: A465 Blocked drainage on the northern side of the entrance to Pontrilas Sawmills. Water across the road when raining DANGER to traffic hitting the water at speed and very dangerous in the dark

A465 From Howton Farm To County Boundary

Location: Easting: 340621.58913 Northing: 228548.71464. Please include a short description of the location: Hereford side of the Pontrilas Sawmills entrance

From: BBHER - Production System Agent

[mailto:BBHER_Production_System_Agent@Ondemand.Confirm.Co.uk]

Sent: 09 January 2023 12:00

To: Kentchurchparishclerk@btinternet.com

Subject: Herefordshire Council - It's been fixed - Enquiry 11127037

We wanted to let you know that the scheduled repair from your enquiry has now been completed.

If you would like to give feedback please call

01432 261800.

Reference numbers are provided below to assist you.

Herefordshire Council Ref: **CAS-856383-X5V9B6**

Balfour Beatty Ref: Enquiry: 11127037 Job: 41364601

Thank you again for contacting Herefordshire Council Please do not reply to this email



17th November 2022 Contact Us Form
Highways

B4347 Junction to the A465 from Pontrilas

Damaged Manhole Cover in the verge in danger of collapsing PLEASE ATTEND

22nd November 2022 Parish Precept 2023/2024 for £8,750.00 emailed to Herefordshire Council
Acknowledgement of submission received

Clerk had previously sent a letter to the local PCSO asking for a presence at their next meeting and included all Parish Council Meeting Dates.

Clerk to contact the Police again and ask them to attend a Parish Council meeting

“Starry Skies” event on Kentchurch Estate Herefordshire will be taking place from Thursday 27th July- Sunday 30th July 2023.

12.0 Matters Relayed to the Clerk for Agenda of the Next Meeting

Warm Spaces Scheme possibly at G. V. Community Café Pontrilas
A465 Overhanging Trees

13.0 Confirmation of Date, Time and Venue of the Next Meeting

The next Meeting will be the Ordinary Meeting of the Parish Council on Wednesday 15th March 2023 to be held in the G V Community Café Pontrilas and is due to commence at 6.30pm.

Meeting declared closed at 7.45pm

Signed..........
Parish Council Chairman Councillor Mr John Chance

Dated this day the 15th March 2023